NRCM/IQAC/AY 2025-26/01   **Date: 09.08.2025**

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Minutes of IQAC Meeting, AY 2025-2026

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 09.08.2025(Saturday) at 03:15 PM in the Board Room, Mahatama Gandhi Block.

Chairperson-IQAC and Principal, welcomed all the members of IQAC. He requested IQAC Coordinator to conduct the meeting.

The IQAC Coordinator, welcomed all members and outlined the agenda for the Academic Year 2025–26. He presented the agenda points and requested the members for appropriate suggestions and approval.

Item No:1	**Finalization of NR-25 Academic Regulations, Course Structure, and Syllabus for the 2025 Admitted Batch.**
	• Dean Academics and IQAC committee is directed to prepare the R25 regulations for the B.Tech and MBA admitted students for the AY: 2025 – 26 onwards.
	• Academic Regulations, Course Structure and Syllabus need to be approved in the academic council and the Board of Studies before the commencement of class work for the I Year students.
Item No:2	**Review and Approval of Draft Syllabus for III & IV B. Tech under NR-23 Regulations.**
	• The Dean Academics outlined the procedure for developing the NR23 syllabus for each department of the III and IV Years. He emphasized the importance of aligning the syllabus with the regulations of AICTE and JNTUH, while also addressing local, state, and global requirements. She further stressed the need to incorporate inputs from diverse stakeholders, including students, faculty members, and industry experts.
	• The Dean Academics emphasized the necessity of conducting the BoS meeting by the end of August 2025, involving subject experts and departmental representatives to finalize the syllabus. Adhering to this deadline is essential to ensure timely completion and readiness of the syllabus.
Item No:3	**Integration of National Education Policy (NEP) and Sustainable Development Goals (SDG) into R25 and R23 Course Structures and Syllabi.**
	• All the HoD's are informed to review existing courses and identify areas for integration of NEP and SDG elements.
	• All the courses / seminars / workshops / mini projects / major projects etc has to meet at least one SDG.
	• Course Outcomes (COs) to be mapped with applicable SDGs in addition to Program Outcomes (POs) and Program Specific Outcomes (PSOs).

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	• Include mandatory modules on sustainability, ethics, and societal impact in all programs. • Revised syllabi incorporating NEP and SDG components to be finalized by this month.
Item No: 4	**Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.**
	• Departments were directed to complete the lesson plans and course files for AY: 2025-26 as per the schedule given in academic schedules. To review meeting was scheduled to ensure compliance with quality standards. • Departments to ensure lesson plans are strictly aligned with the academic calendar and syllabus coverage schedule. • HoDs to verify completeness and accuracy of course files and then to upload all the course files in NRCM website.
Item No: 5	**Analysis of Early Semester Feedback and Formulation of Appropriate Action Plans.**
	• All the HoD's are informed to collect the online early semester feedback from all the students. • The principal and the Dean Academics will collect the oral feedback along with the HoD. • The Dean Academics will consolidate the minutes and submitting the remarks with the departments with the approval of the Principal.
Item No: 6	**Faculty Registration for NPTEL Certification Courses.**
	• All the HoD's are instructed to inform the faculty members to register for at least one NPTEL course.
Item No: 7	**Encouraging all the students for NPTEL certification courses.**
	• All the HoDs are informed to allocate NPTEL coordinators to monitor the student's registration and fee payment.
Item No: 8	**Planning and Execution of Induction Programme for First-Year B. Tech Students.**
	• The induction program is scheduled on 18.08.2025 • Mrs. Sai Kiranmai HoD FME is the coordinator to monitor program activities, planning and schedules.
Item No: 9	**Organization of Awareness Programmes on R25 Regulations for Faculty and Students.**
	• All the HoD's are informed to schedule awareness sessions for faculty before the start of the semester. • All the HoD's are informed to schedule Student-oriented programmes to be organized during orientation week for the 2025 admitted batch. • Feedback to be collected from participants to improve future awareness initiatives.
Item No: 10	**Organization of Orientation Programmes on Outcome-Based Education (OBE) Framework.**
	• IQAC is Planning one dedicated OBE orientation programme for faculty members.
Item No: 11	**Planning and Scheduling of Professional Development, Faculty Development Programmes, Seminars, and Workshops.**

Maisammaguda (V), Dhulapally (P)
Near Kompally, Medchal (M), Secunderabad – 500 100.
✉ principal@nrcmec.org
☎ 9949092454   🌐 www.nrcmec.org

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	• All Department HoDs are requested to submit the event schedule for the Odd Semester of the Academic Year 2025–26. • All departments are required to submit their monthly plans to the Dean Academics on or before the 25th of each month. • Requests for financial support for events will be considered, and upon approval, the details will be communicated in the next meeting.
Item No: 12	**Preparation of NBA Self-Assessment Report (SAR) for B. Tech CE, EEE, and ECE Programmes.** • The HoD's of CE, EEE and ECE are informed to finalize SAR drafts within the stipulated timelines. • To support all the criteria, experts have been invited for clarification of doubts, and this support will continue until the submission of the SAR.
Item No: 13	**Review of Progress Report on Strategic/Perspective Plan.**
	• Action plans to be prepared for areas showing slow progress, with measurable targets and timelines. • Departments to submit updated progress reports quarterly to IQAC for consolidated review.
Item No: 14	**Formulation of Training and Placement Plans and Schedules for AY: 2025 – 26.**
	• The Dean CDC has informed to prepare and submit training schedules for the AY: 2025-26. • The TPO is instructed to coordinate with CDC to see the training as per industry needs or the company specific needs to reflect in the CDC. • The TPO has to circulate the final plan to all departments and coordinate implementation.
Item No: 15	**Strategies to Strengthen Industry–Institute Linkages.**
	• Departments to identify and approach potential industry partners relevant to their specializations. • Increase the number of industry visits, guest lectures, and live projects for students. • Establish an Industry Advisory Board by the end of the semester to strengthen curriculum–industry alignment. • Encourage faculty to undertake industry-based research and consultancy projects.
Item No: 16	**Conducting Extension and Outreach Programs in Collaboration with Industry, Community for the academic year 2025 – 26.**
	• All the HoD's are informed to identify potential industry and community partners for collaborative programmes. • A yearly outreach calendar to be prepared and all the Programmes to address skill enhancement, entrepreneurship, sustainability, and community welfare.
Item No: 17	**Planning and Organization of Alumni Meet.**
	• Alumni committee is constituted with the following members for the AY: 2025 -26 to conduct various alumni related activities. • **Overall Coordinator:** • Dr. Dharavath Bhadru – AI&ML • Mr. R.Sai Syam – ME

Maisammaguda (V), Dhulapally (P)
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✉ principal@nrcmec.org
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	• **Department Coordinators:**
	  • Dr. G. Veeraswamy – CE
	  • K. Chaitanya – EEE
	  • Mr. A. Srinivas – ECE
	  • Mr. Vishnu – CSE
	  • Mr. Harish – CSE
	  • Mr. Surendra – DS
	  • Mr. Ramakrishna – CSE (AI&ML)
	  • Mr. Dhanunjay – CSE (AI&ML)
	  • Mr. Chaitanya – CSE (CS)
	  • Mr. Kashi Vishwanadh – MBA
	• The registration link is enabled in the website

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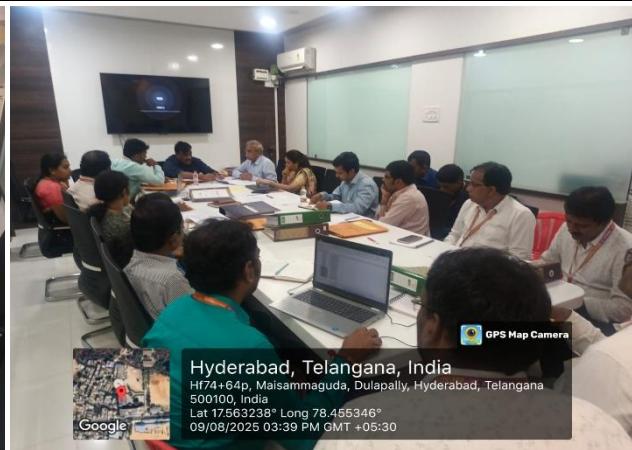
Internal Quality Assurance Cell

Attendance Sheet

Venue: Boardroom   **Date:** 09.08.2025   **Time:** 03:05 PM

S. No.	Name	Designation in IQAC	Signature
1	Dr. R. Lokanadham	Chairperson	
2	Dr. A. Mohan	Member	
3	Dr. K. Purushotham Prasad	Member	
4	Dr. P. Dileep Kumar Reddy	Member	
5	Prof. Ch. Srilakshmi	Member	
6	Dr. D. Murali	Member	
7	Dr. P. Venkat Rao	Member	
8	Prof. D. Srinivas	Member	
9	Prof. C. Dinakaran	Member	
10	Prof. V. Prasanth	Member	
11	Dr. G. Ramu	Member	
12	Dr. P. Ramesh Babu	Member	
13	Prof. G. V. V. Prasad	Member	
14	Prof. M. Sowmya	Member	
15	Dr. M. Ashok Kumar	Member	
16	Prof. D. Venkatesh	Member	
17	Prof. N. Pavithra	Member	
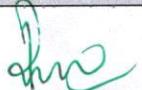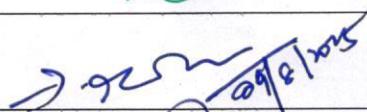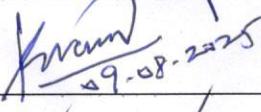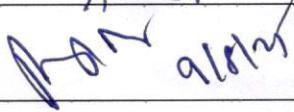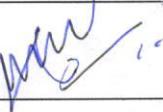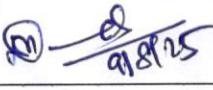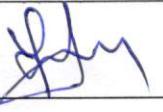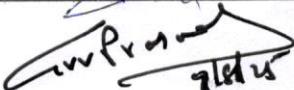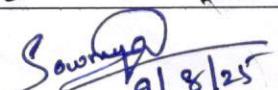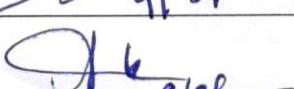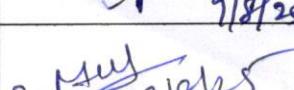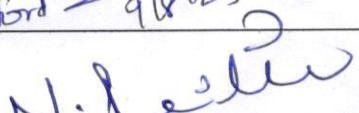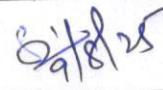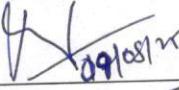
18	Prof. N. Sai Kiranmai	Member	
19	Dr. V. Purandhar Reddy	Member	
20	Dr. P. Nagaraju	Member	
21	Prof. D. V. Varaprasad	IQAC Coordinator	